



# Brevard County Public Schools

## School Enrollment Information *(new and returning students)*

*To enter kindergarten, children must be 5 years old on or before September 1. To enter first grade, children must be 6 years old on or before September 1. The students of parents/guardians who falsify address information will be withdrawn and required to enroll at the zoned school. Student may forfeit any future opportunity to attend a school other than his/her zoned school.*

### **First Time Entry - To register your child in school, the following documentation is needed:**

- 1. Verification of age (with one of the following):
  - A. Transcript of child's birth (Birth Certificate)
  - B. Insurance policy
  - C. Passport
  - D. School record
  - E. Certification of baptism, accompanied by parent's affidavit
  - F. Bona fide Bible record, accompanied by parent's affidavit
  - G. Affidavit of age sworn by parent, accompanied by a medical practitioner's statement
- 2. Proof of immunizations on Department of Health Form 680 (Florida Statutes require that school districts grant homeless children a temporary exemption for thirty (30) school days to submit the certification of immunization.)
- 3. Proof of physical examination within the last year. If documentation cannot be provided, a physical examination must be scheduled within 30 days. ***\*Please note that 30 days is not extended to PreK and Kindergarten students.***
- 4. Academic history
  - A. Last report card
  - B. Transcript
  - C. Withdrawal form
- 5. Exceptional Student Education information
- 6. Proof of your residence with **one (1)** of the following from **each tier**:
  - Tier 1
    - A. Current driver license (*F. S. 322.19 (2) requires that you update your address information on your driver's license within ten days of moving*)
    - B. Current Homestead Exemption Card or Purchase Contract (with expected closing date within 90 days of school) or Warranty Deed
    - C. Lease/rental agreement (with your name as the renter)
  - Tier 2
    - A. Current utilities statement (within the last 30-45 days)
    - B. Florida Voter Registration Card
    - C. Florida Vehicle Registration or Title
    - D. A utility hook up or work order dated within 60 days
    - E. Medical or health card with address listed
    - F. Current homeowner's insurance policy or bill
    - G. Current automobile insurance policy or bill
    - H. A letter from a homeless shelter, transitional service provider, or a half-way house verifying they receive mail.

7. Legal Guardianship – If you are not the legal guardian or residential custodial parent of a student, state law requires that one of the following documents be provided for enrollment:
- A. Court custody documentation
  - B. Power of Attorney (*if accepted by school principal*)
  - C. Guardianship Affidavit (*if accepted by school principal*)
  - D. Department of Children and Families placement letter

**Previously Enrolled - To register your child in school, the following documentation is needed:**

1. Proof of your residence with **one (1)** of the following from **each tier**:
- Tier 1
- A. Current driver license (*F. S. 322.19 (2) requires that you update your address information on your driver's license within ten days of moving*)
  - B. Current Homestead Exemption Card or Purchase Contract (with expected closing date within 90 days of school) or Warranty Deed
  - C. Lease/rental agreement (with your name as the renter)
- Tier 2
- A. Current utilities statement (within the last 30-45 days)
  - B. Florida Voter Registration Card
  - C. Florida Vehicle Registration or Title
  - D. A utility hook up or work order dated within 60 days
  - E. Medical or health card with address listed
  - F. Current homeowner's insurance policy or bill
  - G. Current automobile insurance policy or bill
  - H. A letter from a homeless shelter, transitional service provider, or a half-way house verifying they receive mail.
2. Legal Guardianship – If you are not the legal guardian or residential custodial parent of a student, state law requires that one of the following documents be provided for enrollment:
- A. Court custody documentation
  - B. Power of Attorney (*if accepted by school principal*)
  - C. Guardianship Affidavit (*if accepted by school principal*)
  - D. Department of Children and Families placement letter

**837.06 False official statements - Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083. History.—s. 58, ch. 74-383; s. 34, ch. 75-298; s. 207, ch. 91-224; s. 1313, ch. 97-102.**